

Activity: Bungalow

Reviewed: 02.1.20

Next Review 2.1.21

What are the hazards?	Who might be harmed and how?	What are you already doing?	Risk – L, M, H	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
People knocked over by vehicles in driveway/parking manoeuvres	All visitors and staff Minor to moderate crushing injury - fatality	Staff cars parked out of the way to leave space for visitors to manoeuvre. Member of staff to help with parking if necessary. Front gate can be closed if required	L	No	Staff Manager		
Knives in kitchen	Injuries - fatality	Good practice/training to keep knives safe. Alert carers to lockable cupboard if required	L	Review for any Problems	Staff Manager		
Locking oneself in/out or visitors wandering away	All visitors staying over night Missing persons	All doors can be locked from inside. Keys available in fire grab bag for carers to access internal doors, main gate can be closed if desired. Door alarms on two outside doors can be activated if required	L	(Not asked for in 2019)	Staff Manager		
Trips/falls and slips	All visitors and staff Minor to moderate injury	All floors are non-slip in the bungalow. Good practice to clean up any spillages or breakages immediately. Any new trip hazards can be reported to the staff who also check weekly	L	None	Staff Manager		
Loft hatch	All visitors and staff / vols Minor to moderate injury	Can only be accessed with a ladder	L	Review for any Problems			

Burns /scalds	All users	Thermostatic showers Care staff to monitor temperature for vulnerable people		Thermostats on bathroom showers but not on taps.	Advised no need on taps, ref risk assessment legionnaires	Monitor all of 2019	
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What are the hazards?	Who might be harmed and how?	What are you already doing?	Risk – L, M, H	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Legionella	All users	Regular testing of operating temperatures with testing kit, running through taps weekly when unoccupied. Regular descaling of shower heads	L	Change flexible pipes to all except kitchen sink unit (due to rise and fall).	Staff	By end March 2020	
Medical emergency	All users	Fire and emergency bag have keys to the office which has access to the defibrillator and land line phone if required. large First box is also available in the bungalow. Medical information on available clinics is also on the notice board					