

Covid 19 - Measures for day visitors 2021

Before visitors arrive and visitor arrival

- All visitors are reminded that if they feel at all unwell or are experiencing any symptoms they should not come to the Trust
- Visitors will have received (verbally or by email) the Covid 19 protocol info telling them what to expect and what we are currently asking them to do
- All visitors to report to Reception to sign in
- When more than one group is arriving on a day, arrival times will be staggered

Around the Trust Centre

- All persons at Centre to sign in book at reception window to enable tracing if required
- Current government guidance on distancing and gatherings to be followed
- Face coverings now optional inside buildings
- Restricted numbers in the office, reception area, training room and kit room
- Reception area screened to allow max 2 visitors access (e.g. wheelchair user wishing to pay) if necessary
- Staff and volunteers only in the lifejacket room, accessed from outside
- Sanitising gel at toilets and disinfectant spray for between use disinfection of taps and handles
- Designated visitor and volunteer toilets (volunteers' toilet on keycode access)
- One person only to come to reception window under small marquee to pay
- Big marquee available for socially distanced waiting outside if conditions are very hot/cold/wet
- Visitors guided to boats by staff/volunteer group leaders
- Hand sanitising dispensers available around Trust site

On boats

- Face coverings on all boats optional but will be worn if requested by visitors
- Visitors unable to wear face coverings will be welcome to take part in all activities
- Face coverings optional for drivers on cruisers
- Sanitising spray and hand gels on each boat
- Cruisers cleaned between groups
- Hot/boiling water available but visitors to bring their own mugs/utensils etc

On the Ark

- Sanitising hand gel dispenser mounted by door available for use

During the day

- Communal toilets cleaned and sanitised daily

Arrival back at the Centre

- All buoyancy aids and other kit (keys, radios etc) returned to office for cleaning by staff

After the Visitors Leave

- Sanitising and cleaning of cruisers and boats by staff
- Sanitising and cleaning of visitor and volunteer toilets and reception/office by staff before departure

Date 1/10/21 Review January 2022